



## REVISED – 8/10/17

Ordering lunches has never been easier!

Orderlunches.com has changed its name to Boonli

St. Zachary has partnered with FSP/ BOONLI to provide a secure, fast, and easy-to-use online ordering system that allows parents and guardians to view our lunch menu, order, prepay and manage student lunches from their smartphone, tablet or computer.

**Registration and Ordering is open now! Orders for August/September must be in no later than midnight on August 15<sup>th</sup>.**

**Hot lunch service begins Wednesday, August 23<sup>rd</sup>.**

### GETTING STARTED

#### NEW PARENTS Important Note before You Begin:

IF you are eligible for free or reduced meals, **register first & do not add items to your shopping cart.** Please email [fsp@saintzachary.org](mailto:fsp@saintzachary.org) so your status can be updated. Once your status is updated you will receive a confirmation email and can begin ordering.

1. **Go To:** [HTTPS://fspro.BOONLI.COM](https://fspro.boonli.com) - (please bookmark this page)
2. **Click on Register:** Password is: SZ172, add account, profile(s) information
3. **Sign In** with your username & password
4. **To begin ordering click on the calendar date**

#### RETURNING PARENTS

1. **Go To:** [HTTPS://fspro.BOONLI.COM](https://fspro.boonli.com) - (please bookmark this page)
2. Sign In with your username & password
3. **Choose student**, add their grade for the new school year & click "update profile"
4. If a student has graduated, select their name & click "remove profile"
5. **Once all profiles are updated** you can begin placing orders

#### PROGRAM INFO – *(also available online once you are logged in to your account)*

- **FOOD POLICY (Missed/Late Orders, Credits, and Changes/Cancellations):** email [fsp@saintzachary.org](mailto:fsp@saintzachary.org) and they will get back to you as soon as possible.
- **TECHNICAL SUPPORT (help navigating the site):** email [support@boonli.com](mailto:support@boonli.com)
- **PAYMENT INFORMATION** The program accepts payment by Debit Card or Credit Card: Visa, MasterCard & Discover.



- **Ordering for more than 1 person?** Please be sure to add all items for your student(s) into the shopping cart BEFORE checking-out.
- **Be sure to proceed to checkout and process your payment. Orders that are left in the shopping cart will NOT be processed and your student(s) will not be included in the lunch service.**
- Ordering will be open the prior month from the 1<sup>st</sup> thru the 15<sup>th</sup>,  
EX: Ordering for November will be open October 1<sup>st</sup> close on October 15<sup>th</sup>.  
Orders and changes can be made anytime **from the 1<sup>st</sup> to the 15<sup>th</sup>.**
- **Please watch for emails as we send reminders and notices as needed.**

Thank you for participating in our school lunch program!

#### Important Dates:

- August 15<sup>th</sup>: Orders for August/September hot lunch must be submitted no later than midnight on this day.
- August 22<sup>nd</sup>: 1<sup>st</sup> day of school. Full Day. No lunch service. Please send cold lunch and a drink with your student.
- August 23<sup>rd</sup>: Hot lunch service begins.
- September 1<sup>st</sup> – 15<sup>th</sup>: Hot lunch ordering for October.