



Saint Zachary Catholic School

2010 Resource Guide

Distributed by: Home and School Association

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The purpose of this Resource Guide is to provide information on a variety of School and Parish events which occur during the course of the year at St. Zachary. It will also provide you with an overview of volunteer opportunities for each event. There are a number of events that are held in the evening or on weekends which will allow those working parents to attend.

It is our hope this information will assist you in identifying those events you wish to attend and/or serve as a volunteer.

If there are any questions regarding these events and volunteer opportunities please feel free to contact the school office at (847)437-4022.

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Boo Bingo

A free fun-filled Halloween event for your child to share with their classmates playing bingo, enjoying snacks, and winning prizes. Come show off your best Halloween costume!

Volunteers are needed to help set-up, serve refreshments, assist children with playing bingo, and cleaning up after the event.

Book Fair

Books, books, and more books! This event is held during school hours and allows children and parents to purchase a variety of books, posters and educational materials directly from Scholastic.

The proceeds from this fundraiser go directly to the school to purchase new books and educational materials needed for our school library.

Volunteers are needed to assist at this three day fair with decorating and setting up the book displays, helping children select and purchase books, and take down that includes repacking books after the event.

Candlelight Bowl

Strike, spare or gutter? No matter what your bowling skills are, this event is sure to bring fun, laughter and an evening of enjoyment. Gather your family and friends for three games of bowling, dinner, split-the-pot, raffles and prizes.

Volunteers will help identify a location and advertise for the event, coordinate bowlers to lanes, arrange menu for the event, and help coordinate the raffles and other activities for the evening.

Candy Sale

This is a mandatory fundraiser for the school. Each school family is required to purchase a case of candy at packet pick-up in August.

This is one of those opportunities to earn tuition credit for each additional case sold after the first.

Volunteers are needed to assist in selling candy in the gathering area in the back of Church after all the Masses during the candy sale.

Carson's Days

This event provides money to the school based on profits earned through the sale of coupon booklets to school families and friends.

Volunteers are needed to sell Carson's days coupon booklets at Randhurst Mall one weekend prior to the sale and the day of the sale. Times slots are determined by Carson's. This is an ideal event for the working parent to fulfill volunteer hours.

Casino Night

Enjoy an evening away from the kids at this adult event that will include poker, a Texas hold'em tournament, blackjack, roulette and big wheel.

This event is a great evening for the serious or casual gambler to share cocktails with family and friends. This fundraiser significantly supports the school budget.

Volunteers will help in areas such as set-up, admissions, cashier, bartending, serving food and refreshments. Volunteers will deal poker, Texas hold'em or blackjack, run the roulette table and big wheel. They will also assist in taking down the equipment after the event. Cash bar and food is available throughout the evening.

Family Fun Night

This free fun-filled evening will provide entertainment, music, games and refreshments for our school families. Here is your first school event to meet and spend an evening with new school families and old friends.

Volunteers will assist in setting up, organizing activities for the evening, serving refreshments, and cleaning up after the event.

Fannie May

This event is perfect to fulfill your volunteer hours in the comfort of your own home!

Volunteers will prepare catalogs for distribution, prepare advertisements for the Wednesday school mail and Church bulletin, check and tally order forms and create spreadsheets of tallied products ordered.

Fashion Show

Ladies (and gentlemen if you prefer), gather your friends and family and enjoy an elegant evening at Home and School's largest annual fundraising event.

The evening will include cocktails, dinner, fashions, and an opportunity to win some fabulous raffle prizes. Grand raffle prizes might include tickets to professional sporting events, weekend get-a-ways, spa packages, and cash prizes! Our general raffle prize baskets are abundant, including restaurant gift cards, sporting events, health and fitness certificates, retail store gift cards, and many wonderful donated specialty items just to name a few. Don't miss this wonderful evening!

This fundraiser also significantly supports the school budget and helps to keep tuition costs lower!

Many volunteer opportunities are available for this event that allows both working and non-working parents to participate. There are even some tasks that can be fulfilled at home and will count towards eligible volunteer hours!

Volunteers will assist in preparing mailings, serving on a committee for the evening's events, soliciting raffle prize donations, placing follow-up calls, picking-up donations from vendors (if needed), batching raffle tickets, selling raffle tickets at the event, just to name a few. In addition, attending the meetings count towards your volunteer hours.

Father/Daughter Dance (Snowflake Ball)

An evening with dinner, dancing, contests and prizes awaits daughters along with their father or special person to share.

Volunteers will assist in setting up and decorating the room, helping to prepare dinner and refreshments, greeting guests, helping organize entertainment, and cleaning up after the event.

Field Day

This event is held during the school day hosted by the 8th grade graduating class. A fun-filled day for students that includes outdoor games, and sports-related activities. The event closes with a faculty/8th grade/alumni game for all to enjoy!

Volunteers for this event will assist in supervising outdoor games, helping in the school kitchen to cook, wrap and serve a hot dog lunch, and helping the teacher with the students throughout the day.

Gingerbread House

This Sunday afternoon family event allows families to use their creative and artistic talents to build and decorate their own holiday gingerbread house(s).

Volunteers are needed to help with set-up, serving refreshments and cleaning up after the event.

Gift Certificate Sales

Sell certificates such as Jewel, Dominick's, Walmart, Kohl's and many others that help earn money for the school.

This is one of the events eligible for a tuition credit.

Volunteers are needed to sell retail gift certificates in the gathering area at the back of Church once or twice a month on either Saturday evening before the 5:00 p.m. Mass or Sunday mornings from 7:30 a.m. to 9:30 a.m. or 9:30 a.m. to 11:30 a.m. This is an ideal event for the working parent to fulfill volunteer hours.

Holiday Wishes

Make your list, check it twice and get a jump on your holiday shopping with this School Board Fundraiser!

By supporting this fundraiser you will help offset school expenses.

Volunteers will prepare catalogues for Wednesday school mail distribution, distribute and collect order forms and money from school families, tally order sheets and submit orders to vendor. Individuals must be available for daytime delivery to verify the order accuracy and to distribute family orders to the child's classroom.

Hospitality

This is an ideal opportunity for those individuals wanting to display their creative talents and hosting abilities.

Volunteers are needed to assist in special school events such as welcome coffee, meet the teacher night, family fun night, Santa's breakfast, snowflake ball, open house(s), teacher appreciation day, Saint Joseph's table, ice cream social, field day and any other events requiring hosting. These events involve setting-up, serving, and taking down for each event.

Ice Cream Social

This Home and School sponsored event is held in conjunction with the school's annual spring show that includes all of the school children.

This event is held in the evening and is usually held in the month of April.

Volunteers are needed to help set up for the event, serve ice cream and clean up after the event.

Library Helper

Volunteers are needed on a weekly basis throughout the school year to assist the Librarian and children in checking out library books, acting as teacher's aide when students are present and repairing and/or covering books.

Market Day

A perfect opportunity for working parents to fulfill their volunteer hours while meeting new families and supporting the school all at the same time! Profits from this on-going fundraiser help support school programs, activities and special events.

By purchasing Market Day, this is another event eligible for a tuition credit.

This event takes place from September through June, one Saturday morning per month for approximately two hours.

Volunteers will help unload the Market Day truck, sort boxes by product, fill customer's orders, assist customers with orders to their cars and cleaning up tables and chairs after the event.

Mother/Son Event

Moms and their sons share the perfect afternoon with fun and games.

Volunteers will identify the type of event (i.e. bowling, miniature golf, etc.), advertise and organize the place, time and location of the event.

Open House

Saint Zachary hosts two open houses per year and invites prospective families from all over the community to tour the school and see what our school has to offer. These are significant in keeping our enrollment numbers at their highest levels possible.

Volunteers are needed to assist in setting up, greeting guests, serving refreshments, providing tours and/or assisting as a Teacher's aide in the classroom, and taking down after the event. Translators in Spanish, Polish and other languages are needed for this event. This is an ideal event for the working parent to fulfill volunteer hours.

Recycle Rewards

Help both the school and the environment at the same time in this environmentally friendly event.

This event is on-going throughout the school year and involves organizing and collecting recycled products such as ink cartridges, cell-phones and the like. The rewards earned through these collections help provide office and school supplies needed throughout the year. Packing and sending recycled items to recycling companies may also be involved.

Room Helper

Assist your child's teacher throughout the year in the classroom for parties, field trips, special events, etc, and assist in the emergency closing phone tree for your child's class as needed.

This is an event that is on going throughout the school year. It is an excellent way to meet and come to know your child's classmates and parents while making your child's school year a memorable and enjoyable one!

Volunteer's attendance is required at monthly Home and School meetings held on the first Wednesday of every month at 7:00 PM.

Santa Breakfast

Come meet and have your child's holiday picture taken with Santa while enjoying a delicious breakfast. Children will enjoy making holiday crafts and having a chance to win raffle prizes. What a great way to kick-off the holiday season with your family!

Volunteers will assist in set-up, admissions, greeting and helping to serve breakfast, running children's activities and crafts, selling raffle tickets and cleaning up after the event. This is an ideal event for the working parent to fulfill volunteer hours.

Santa Shop

Your child has the opportunity to purchase holiday gifts for those special people they want to remember during the holiday season.

This event is held during school hours.

Volunteers are needed to assist in setting up and organizing merchandise, helping children select gifts from their list, cashier, wrapping gifts, counting beginning and ending inventory, and taking down after the event.

Silent Auction

This Parish-sponsored event is an evening for both school and Parish families to come together for an evening including dinner, raffles, split-the-pot, and many beautiful donated auction items to bid on. These will include sports tickets and memorabilia, dinner certificates, hotel packages, museum tickets; home and specialty items just to name a few.

This is an important fundraiser for the Parish and this is held in conjunction with the Super Raffle.

Volunteers are needed to help sell tickets in the gathering area at the back of Church for two weekends prior to the auction. Tickets are sold Saturday evenings before the 5:00 p.m. Mass and on Sunday mornings from 8:30 a.m. to 10:30 a.m. and 10:30 a.m. to 12:30 p.m. This is an ideal event for the working parent to fulfill volunteer hours.

Spaghetti Dinner

This Sunday afternoon event is sponsored by the Saint Zachary Sports Council and allows families to come together and share in a delicious spaghetti dinner and have an opportunity to win some raffle prizes. The proceeds from this event help support Saint Zachary's Athletic Program and allow the purchase of sports equipment, uniforms, etc.

Volunteers are needed to help with set-up and clean up of the event, admissions, selling raffle tickets, and assisting in preparing and serving the meal. This is an ideal event for the working parent to fulfill volunteer hours.

St. Joseph's Table

This Parish-sponsored event is held during the month of March to honor the Feast of Saint Joseph.

The monetary donations received from this event help support the local food pantry.

Volunteers are needed to help set-up for the event, pick-up food from sponsors, serve food and refreshments, sell votive candles, and help with clean up after the event. This is an ideal event for the working parent to fulfill volunteer hours.

Super Raffle

This is an important fundraiser held in conjunction with the Parish silent auction. The funds raised help support the School budget and all school families and Parish are encouraged to participate.

School families are asked to sell a minimum of 10 tickets for this event and the top prize is \$5000, the second prize is \$1000 and the third prize is \$500 subject to change depending on the number of ticket sales.

An early bird drawing is held for school families only. Drawings takes place the night of the silent auction usually held in March. Please refer to your silent auction section of this booklet for further details.

Taffy Apples

Purchase and enjoy this seasonal treat to share with your family and friends.

Volunteers will prepare order forms and advertise the sale, collect money, tally the student's order forms and place the order with the vendor. They must be available for product delivery to verify order accuracy prior to distribution and also sort and prepare orders for pick-up.

Teacher's Luncheon

Show your appreciation to the teachers and staff for all they do to provide for the children throughout the year.

Volunteers for this special event will assist in sending invitations, organizing the lunch menu, setting up and decorating the room, helping prepare the food for the teachers, and helping with classroom supervision during the event.

Track-a-Thon

This is a fun-filled event held during school hours that include all children pre-k thru 8th grade. Children will walk, run, or jog to see how many laps they can complete in a specified period of time. Sponsors will pledge a dollar amount for each lap the child completes. This fundraiser helps support Saint Zachary's technology fund and assists in purchasing and/or upgrading equipment and programs.

Volunteers for this event will assist in setting up for the event, counting laps for their child's classroom, or tallying totals on the sponsor sheets.

Wednesday Mail

This is a weekly volunteer opportunity that involves sorting and distributing school family and teacher mail. It requires approximately one to two hours every Wednesday morning during the school year from August until June.



My Volunteer Activities

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